

# **Transfer of Ownership Request Form**

Use this form to change the ownership of your account, which may include changing, adding, or deleting the name(s) on your non-retirement account. Columbia Management Investment Services Corp. (CMIS) will transfer the shares from your current account to either an existing or new account. A New Account Application must be completed and submitted with this form to reflect the new account information, if an account is not already established. An inheritance tax waiver may be required if this transfer is due to death. Contact the applicable state tax agency for guidance.

rovide the name(s) on the accoun account Owner or UGMA/UTMA Min			•	DD/YYYY) So	ocial Security Number
o-Account Owner or UGMA/UTMA	Custodian		Date of Birth (MM/	DD/YYYY) S	ocial Security Number
lame of Trust or Entity, if applicable	2	Trust Date	(MM/DD/YYYY,if applicab	le) Taxpay	er Identification Number
treet Address or APO/FPO		City		State	ZIP Code
Mobile Phone Number					
Part 2 Transfer Instru	ıctions				
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For assistance completing this form, please contact a representative at 800.345.6611, Monday through Friday, 8:00 a.m. to 7:00 p.m. Eastern time.

Transfer Instructions: (continued) Part 2 ☐ Transfer to New Account - I/We authorize CMIS to transfer the amount indicated from the account number(s) listed below to a new account registration. I/We understand the final dividend payment on a full transfer will default to reinvest if no selection is made below. Please provide the name, Social Security Number, date of birth and physical address for the new account owner(s) or authorized individual(s) below. A New Account Application must be completed and submitted with this form to reflect the new account registration below.\* 1. FROM: Fund/Account Number **Dollar Amount** Share Amount **Check Box for all shares** % Amount OR OR OR FROM: Fund/Account Number Dollar Amount Share Amount % Amount Check Box for all shares OR OR OR If this is a full transfer the final dividend should be:  $\square$  Paid in Cash  $\square$  Reinvested into the new account Provide the type of account and new account registration below. ☐ TOD ☐ UGMA/UTMA ☐ Joint Tenant □ Trust □ Estate □ Corporation/Other Entity Account Owner/Authorized Individual or UGMA/UTMA Minor (First, Middle Initial, Last) Date of Birth (MM/DD/YYYY) Social Security Number Co-Account Owner/Authorized Individual or UGMA/UTMA Custodian Date of Birth (MM/DD/YYYY) Social Security Number Name of Trust or Entity, if applicable Trust Date (MM/DD/YYYY), if applicable Taxpayer Identification Number Street Address or APO/FPO ZIP Code City State 2. FROM: Fund/Account Number **Dollar Amount** Share Amount **Check Box for all shares** % Amount OR OR OR Check Box for all shares FROM: Fund/Account Number **Dollar Amount** Share Amount % Amount OR OR OR If this is a full transfer the final dividend should be: 
Paid in Cash
Reinvested into the new account Provide the new account registration below. ☐ Individual ☐ Joint Tenant ☐ UGMA/UTMA ☐ Trust ☐ Estate ☐ Corporation/Other Entity Account Owner/Authorized Individual or UGMA/UTMA Minor (First, Middle Initial, Last) Date of Birth (MM/DD/YYYY) Social Security Number Co-Account Owner/Authorized Individual or UGMA/UTMA Custodian Date of Birth (MM/DD/YYYY) Social Security Number Trust Date (MM/DD/YYYY), if applicable Name of Trust or Entity, if applicable Taxpayer Identification Number Street Address or APO/FPO ZIP Code City State

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\*Please make a copy of this page if your transfer instruction will include additional requests. A New Account Application must be completed and

included for each additional request to reflect the new account registration.

e-registr	ation:   Due to Death (Inheritance) (complete A below)  Gift (complete B below)  Individual/Joint Tenant to/from Trust
	☐ Minor reaches age of majority ☐ Divorce/Separation ☐ Other, describe
	due to Death (Inheritance): Date of Death is (MM/DD/YYYY) (Required)/  sis purposes, the date of death will serve as the acquisition date unless an Alternate Valuation Date (MM/DD/YYYY) is provided by an
horized	person/
Transfer	due to Gift: Date of Gift is (MM/DD/YYYY)/ If no date is provided, the date of receipt will be used.
	THIS SECTION MUST BE COMPLETED BY THE GIFT RECIPIENT
	Acceptance of Fair Market Value for cost basis calculation:
	Note: If you are the recipient of gifted shares and have elected a cost basis method of average cost, the Internal Revenue Service requires that you provide acceptance of the fair market value (FMV). Fair market value acceptance will only apply if the shares being transferred have depreciated in value since the original purchase date. For additional information, we strongly encourage you to consult a tax advisor.
	□ No, I do not accept the fair market value of the gifted shares.
	If this option is selected or a signature is not provided for fair market value acceptance, it will be deemed that the fair market value has not been accepted and a new account with a default method of first in, first out will be established, unless an alternate cost basis method is provided.
	Yes, I accept the fair market value of the gifted shares as of the date of gift referenced above or the date of receipt, in order to utilize a cost basis method of average cost.
	In accepting fair market value for shares transferred into a new or existing account, I understand there may be potential negative tax implications and I have been advised to consult a tax advisor or the Internal Revenue Service.
	Fair Market Value Acceptance X
	Print Name of Gift Recipient
	x
	Signature of Gift Recipient
L	
art 4	Depletion Method of Transferred Shares

Note: To permanently change your cost basis method you must complete and enclose a Cost Basis Election form.

 $\square$  FIFO – First In, First Out  $\square$  LIFO – Last In, First Out  $\square$  HIFO – High Cost, First Out

method checked below. Note: This option is not available if your current cost basis method is Average Cost.

Current Accounting Method: Shares will be transferred using the cost basis accounting method that is currently on the account.

□ LOFO - Low Cost, First Out □ LGUT - Loss/Gain Utilization □ SLID - Specified Lot Identification (Complete Part 5)

Override Accounting Method: Selecting this option will override the current method on the account for this transaction only, and will utilize the

#### Part 5

Trade Date (MM/DD/YYYY)

#### **Specific Tax Lots for Depletion of Shares**

Complete this section ONLY if this is a partial transfer and you would like to use the Specific Lot Identification method on an account. This cost basis method will permanently remove any average cost basis tracking from non-covered shares. Please provide the fund and account number, purchase (trade) date and number of shares to indicate the specific share lots you would like to use for this partial transfer. (If there are more share lots than space allows, please make a copy of this page or use a separate sheet of paper.) 1. Fund Number Account Number Check box for all shares in lot Trade Date (MM/DD/YYYY) Number of Shares Number of Shares Trade Date (MM/DD/YYYY) Number of Shares Trade Date (MM/DD/YYYY) Number of Shares Trade Date (MM/DD/YYYY) 2. Fund Number Account Number Check box for all shares in lot Trade Date (MM/DD/YYYY) Number of Shares 3. Fund Number Account Number Check box for all shares in lot Trade Date (MM/DD/YYYY) Number of Shares Trade Date (MM/DD/YYYY) Number of Shares Trade Date (MM/DD/YYYY) Number of Shares

### **General Information about Cost Basis Accounting Method Options** (For covered shares)

ACST	<b>Average Cost</b> — A method for valuing the cost of shares in an account by averaging the cost of all transactions in the account. The basis for determining gain/loss is calculated by taking the cumulative dollar cost of the shares owned and dividing it by the number of shares in the account with certain adjustments.
FIFO	First In, First Out — A standing order to sell the oldest shares in the account first.
LIFO	Last in, First Out — A standing order to sell the newest shares in an account first.
HIFO	High Cost, First Out — A standing order to sell shares acquired at the highest cost first.
L0F0	Low Cost, First Out — A standing order to sell shares acquired at the lowest cost first.
LGUT	Loss/Gain Utilization — A standing order accounting method that evaluates losses and gains, and selects lots based on the potential loss/gain in conjunction with the holding period. The Loss/Gain Utilization election method depletes lots with losses before lots with gains.
	<ul> <li>For redeemed shares that yield a loss, short-term shares will be redeemed before long-term shares.</li> <li>For redemptions that yield a gain, long-term shares will be redeemed before short-term shares. With favorable long-term capital gains</li> </ul>
	rates, long-term gain shares are given priority over short-term gain shares.
	Shares may be used only once to calculate the cost basis.
SLID	Specific Lot Identification (SLID) — You designate which specific lots to sell at the time of each redemption.

Number of Shares

For assistance completing this form, please contact a representative at 800.345.6611, Monday through Friday, 8:00 a.m. to 7:00 p.m. Eastern time.

## Part 6 Authorization/Signature(s): (Complete section A and B.)

<b>A. Current Investor Information - REQUIRED:</b> Provide the name(s) on Account Owner or UGMA/UTMA Minor (First, Middle Initial, Last)	the account exactly as they appear in the current account registration.  Date of Birth (MM/DD/YYYY) Social Security Number
Co-Account Owner or UGMA/UTMA Custodian	Date of Birth (MM/DD/YYYYY) Social Security Number
Name of Trust or Entity, if applicable	Trust Date (MM/DD/YYYY), if applicable Taxpayer Identification Number
in a special capacity as an authorized individual (executor, administra	nt and sign below. If you are <u>not</u> the registered account owner and are acting ator, custodian, trustee or successor trustee, beneficiary, power-of-attorney, gnature Guarantee (MSG), Signature Validation Program (SVP), or Signature
	ereby agrees that Columbia Funds, Columbia Management Investment Services nployees will not be liable for any loss, liability, damage or expense which may ne.
Print Name of Account Owner or Authorized Individual	Print Name of Account Co-Owner or Authorized Individual
Signature of Account Owner or Authorized Individual	Signature of Account Co-Owner or Authorized Individual
Capacity (Required for Authorized Individuals) Date (MM/DD/YYYY	Capacity (Required for Authorized Individuals)  Date (MM/DD/YYYY)
MSG, SVP or Signature Guarantee stamp	MSG, SVP or Signature Guarantee stamp
Guarantor, please do not affix the guarantee unless all of the	Guarantor, please do not affix the guarantee unless all of the
information on this page has been completed.	information on this page has been completed.
A MSG, SVP, or Signature Guarantee stamp may be executed by any eligible institution, inclu	on Program (SVP), or Signature Guarantee stamp for your signature in order to process certain transaction ding, but not limited to, the following: brokers or dealers, banks, credit unions, and savings associations a for

Part 7

### **Return Instructions**

Regular mail

Columbia Management Investment Services Corp. P.O. Box 219104 Kansas City, MO 64121-9104 Overnight mail Columbia Management Investment Services Corp. 801 Pennsylvania Ave STE 219104 Kansas City, MO 64105-1307

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Columbia Threadneedle Investments (Columbia Threadneedle) is the global brand name of the Columbia and Threadneedle group of companies. Columbia Management Investment Services Corp. is the transfer agent for Columbia Funds.

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